

# Cabinet

**Tuesday 11 November 2014**

## **PRESENT:**

Councillor Evans, in the Chair.

Councillor Peter Smith, Vice Chair.

Councillors Coker, Lowry, McDonald, Penberthy, Jon Taylor, Tuffin and Vincent.

Also in attendance: Tracey Lee (Chief Executive), Carole Burgoyne (Strategic Director for People), Malcolm Coe (Assistant Director for Finance), Kelechi Nnoaham (Director of Public Health), Anthony Payne (Strategic Director for Place), Rachel Barnett (Senior Finance Analyst) and Nicola Kirby (Democratic Support Officer).

For part of the meeting: Ian Baker (Senior Project and Contract Manager, Finance), Anna Coles (Project Manager, Transformation), Judith Harwood (Assistant Director for Education, Learning and Families), Peter Honeywell (Transformation Programmes Manager), Craig McArdle (Head of Co-operative Commissioning), David Northey (Head of Corporate Strategy), Lucy Pare (Commissioning Officer), Caroline Paterson (Strategic Commissioning Officer), David Simpkins (Assistant Director for Co-operative Commissioning and Adult Social Care), Adrian Trim (Head of Living Streets and Network Manager) and Steve Waite (Chief Executive, Plymouth Community Healthcare).

The meeting started at 2.00 pm and finished at 4.20 pm.

*Note: At a future meeting, the Cabinet will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

## 63. **DECLARATIONS OF INTEREST**

The following declarations of interest were made by Councillor Jon Taylor in accordance with the code of conduct in respect of items under consideration at this meeting –

<b>Minute Number</b>	<b>Reason</b>	<b>Interest</b>
Minute 74: Integrated Commissioning – Building 'One System, One Budget'	Employee of the NEW Devon Clinical Commissioning Group	Disclosable pecuniary interest
Minutes 75: Integrated Community Health and Social Care Delivery; 77: Plymouth Adult and Community Learning Service; 81: Award of contracts for Community Domiciliary Care Services; and 82: Contract Award – Community Equipment Services	Employee of the NEW Devon Clinical Commissioning Group	Private

64. **MINUTES**

Agreed the minutes of the meeting held on 21 October 2014.

65. **QUESTIONS FROM THE PUBLIC**

One question was submitted by a member of the public for this meeting, in accordance with Part B, paragraph 11 of the Constitution.

In the absence of the questioner, a written response would be sent to him as set out below  
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<b>Question No</b>	<b>Question By</b>	<b>Cabinet Member</b>	<b>Subject</b>
2 (14/15)	Raymond Morris	Councillor Lowry, Cabinet Member for Finance	Sale of Green Places
<p>PCC pronouncements, especially letters to residents, imply cross party support.</p> <p>Other pronouncements, at least by individual members, imply otherwise and PCC is, at best “economical with the truth” – on this controversial issue.</p> <p>When was the policy adopted by all three parties and the sole independent member?</p>			
<p><b>Response:</b></p> <p>The start of the process for the disposal of council land is the circulation of a Surplus Property Declaration (SPD) to relevant council officers, seeking any objections or comments to the proposed disposal. The SPD is also circulated to Ward Councillors for their information only.</p> <p>Under Section 123 (2a) Local Government Act 1972 the Council is required to advertise its intention to dispose of land held as public open space. The Act specifies notices must be placed in the notices section of a local newspaper on two consecutive weeks.</p> <p>Once the closing date for objections to the Loss of Public Open Space has passed an Executive Delegated Decision report will then be prepared summarising the nature of any objections received. It is at this point a decision will be taken whether to proceed to disposal.</p> <p>If a decision is made to proceed with the development of the site, then the eventual disposal will still be subject to the normal planning processes, including pre-application discussions to ensure that the development meets our planning policies. Insofar as is possible, these pre-application discussions will seek to address the concerns that local residents have made through this consultation period. This will include early engagement with the local community on the proposals for the site.</p>			

Our Core Strategy Target 10.3 is that 80 per cent of new dwellings should to be provided on previously developed land. Since 2006, 90 per cent of new dwellings have been built on previously developed land which is above this target of 80 per cent.

To date there have been 27 City Council land releases under our Get Plymouth Building and Plan for Homes programmes. Of these 20 of the 27 are brownfield = 74%. Self-evidently we are not just building on greenfield sites – in fact our Plymouth Plan will contain stronger policies on green space.

The “Yes to Homes” Campaign was considered under a Motion on Notice at the City Council meeting on 25th November 2013 and agreed unanimously. The Plymouth Housing Development Partnership has signed up to “Yes to Homes” campaign and have adopted a detailed Action Plan programme which includes priorities to engage with local communities in making the case for housing for those in housing needs and supporting delivery of new homes and jobs.

66. **CHAIR'S URGENT BUSINESS**

There were no items of Chair's urgent business.

67. **ORDER OF BUSINESS**

In the absence of the officer for the next agenda item, the Chair brought forward the Customer Service Strategy 2015 – 2018 for consideration.

68. **CUSTOMER SERVICE STRATEGY 2015-2018**

Kelechi Nnoaham (Director for Public Health) submitted a report on the draft Plymouth City Council Customer Service Strategy 2015 – 2018 which would act as the framework for all future customer service initiatives to be delivered as part of the Customer and Service Transformation Programme.

The report indicated that the strategy –

- (a) presented the case for change;
- (b) outlined the 12 core customer service principles by which all customer service activities and improvements would be delivered, including an additional principle (number 12) which had been added at the request of the Your Plymouth Co-operative Review Group on 10 October 2014 relating to tools, training and support for staff.

Councillor Peter Smith (Deputy Leader) introduced the proposals.

Cabinet Members were advised that -

- (c) the First Stop Shop had opened yesterday and that this was an important step change towards making services more accessible;

- (d) the location of the shop reflected the Council's commitment to invest and support traders in the west end;
- (e) when the shop was closed, services would still be available via the self service facilities situated outside of the shop;
- (f) officers were exploring the potential for health and social services matters to be delivered from other locations;
- (g) better online services would be delivered more quickly and that more announcements would be made in due course concerning transactions.

The Chair indicated that he would welcome feedback from users of the new facility.

Alternative options considered and the reasons for the decision –

As set out in the report.

Agreed -

- (1) the adoption of the Customer Service Strategy 2015 – 2018, as submitted, as the framework for the development of customer service improvements;
- (2) the Customer and Service Transformation Programme's plans as outlined in the implementation plan for Tranche 2 (Appendix B);
- (3) that the Customer and Service Transformation Programme Full Business Case is submitted to the Cabinet meeting on 10 March 2015 outlining a full cost / benefit analysis and tranches 3 and beyond in more detail;
- (4) that the Deputy Leader and officers from the Customer and Service Transformation Programme work with members of the Your Plymouth scrutiny panel to scrutinise the Customer Service Transformation Full Business Case ahead of its submission to Cabinet on 10 March 2015.

69. **CORPORATE PERFORMANCE REPORT QUARTER 2 2014/15**

Tracey Lee (Chief Executive) submitted the quarter two 2014/15 Corporate Performance monitoring report which showed the progress and the emerging trends of the Corporate Plan and the progress of the new 50 pledges. A summary of the progress on the key actions and performance measures and a highlight report were also submitted which provided more detail of the Corporate Plan monitoring and a progress report on the 2014 pledges.

Councillor Evans (Council Leader) introduced the report and Peter Honeywell (Transformation Programmes Manager) -

- (a) highlighted two of the achievements in relation to new homes where the target of 450 homes had been surpassed by 731 homes to date and that there was evidence that the Council was reversing recent trends on jobs;
- (b) indicated that since the report had been published, the following pledges had now been completed –
- Pledge 17: sites and locations for green energy generation. Cabinet Members were advised that the achievements had led to the Council being nominated for a Green Energy award;
  - Pledge 19: eyesore garden scheme;
  - Pledge 20: unused land to be reused growing crops;
  - Pledge 26: funding for the Forder Valley relief road;
  - Pledge 27: Plan for Homes;
  - Pledge 30: programme to improve the quality of private rented housing. Cabinet Members were advised that the charter on private sector rented housing had been put out to consultation and stakeholders were encouraged to comment on the document which could be viewed on the Council's website;
  - Pledge 31: self build and co-operative housing;
  - Pledge 35: Plymouth Armed Forces Community Covenant;
  - Pledge 44: continue to make Plymouth a dementia friendly city. Cabinet Members were advised that a delegation from Japan was visiting the city tomorrow (Wednesday) to look at our good work.

The Chair acknowledged the considerable amount of progress and referred to the Council's website where the public could find out more on the pledges.

Alternative options considered and the reasons for the decision –

As set out in the report.

Agreed that -

- (1) Cabinet commits to the delivery of the commitments appended to the report;
- (2) the Corporate Plan is updated to take account of the commitments.

## **A PLAN FOR TACKLING HEALTH INEQUALITIES IN THE CITY OF PLYMOUTH**

Kelechi Nnoaham (Director of Public Health) submitted a report seeking approval and adoption of a framework for addressing and reducing health inequalities in Plymouth. The report included a summary action plan for years 0 – 3 and indicated that –

- (a) although the 10 year supporting campaign had now been branded as ‘Thrive Plymouth’, the framework was based on the 4-4-54 construct;
- (b) poor diet, lack of physical activity, tobacco use and excess alcohol consumption were 4 risk factors for 4 diseases of coronary heart disease, stroke, cancer and respiratory problems which together contributed to 54 per cent of deaths in Plymouth;
- (c) the aspiration of the framework was to reduce health inequalities by building a Plymouth City Health and WellBeing Collaborative with multiple participating organisations and one or more sponsors.

Councillor McDonald (Cabinet Member for Children, Young People and Public Health) introduced the proposals and referred to the very successful launch event that had been held yesterday (Monday). The proposals would be submitted to the Caring Plymouth scrutiny panel on 11 December 2014.

Kelechi Nnoaham indicated that he had received positive feedback from a wide range of businesses which would be the focus in the first year.

The Chair thanked Kelechi Nnoaham and his team for their work on the launch event. He also referred to the monitoring of progress which would be undertaken by the Health and WellBeing Board and indicated that Cabinet would also welcome periodic reports.

### Alternative options considered and the reasons for the decision –

As set out in the report.

### Agreed –

- (1) to adopt the 4-4-54 framework to address health inequalities in Plymouth;
- (2) the principles underlying the framework (i.e. long-term, collaborative, inclusive, fair, flexible, integrated and evidence-based);
- (3) the three approaches of the framework (i.e. population prevention, common risk factor approach and changing the context of choice-making);
- (4) to support the development of the action plan in the short, medium and longer term;

- (5) to support the focus on employers and businesses in year one and on schools and educational settings in year two.

71. **CAPITAL AND REVENUE MONITORING REPORT 2014/15**

The Corporate Management Team submitted a report outlining the finance monitoring position of the Council as at the end of September 2014 and provided details on how the Council was delivering against its financial measures using its capital and revenue resources.

The report –

- (a) indicated that additional management solutions and escalated action to deliver further savings from the Council's transformation programme were being worked up in order to address the in-year forecasted revenue overspend of £3.703m (as at September 2014);
- (b) also sought approval of relevant budget variations, virements and the revised capital budget following the addition of new capital schemes and other movements for the quarter two period.

Councillor Lowry (Cabinet Member for Finance) introduced the report and highlighted the growing pressures in adult and children's social care which needed to be addressed. Cabinet Members were advised that these issues, it was hoped, would be addressed by the ambitious Integrated Health and WellBeing Programme.

David Northey (Head of Corporate Strategy) attended the meeting for this item.

Alternative options considered and the reasons for the decision –

As set out in the report.

Agreed -

- (1) that the current revenue monitoring position and action plans in place to reduce/mitigate the position are noted;
- (2) the non-delegated revenue budget virements as set out in Table 4 of the report;
- (3) the movements to the approved Capital Programme are noted.

The City Council is Recommended to approve the revised capital budget for 2014-18 of £210.154m.

72. **CREDIT UNION SCHOOL INITIATIVE 'STARTER-4-TEN'**

Malcolm Coe (Assistant Director for Finance) submitted a report on a proposal to provide Year 7 (and Year 11) students with an opportunity to open a savings account with a credit union and to receive professional training in the importance of managing money, with the aim of promoting alternative sources of lending to the high profile Pay Day Loan companies.

Councillor Lowry (Cabinet Member for Finance) introduced the proposals which would enable young people to learn about the significance of savings.

Councillor Penberthy (Cabinet Member for Co-operatives, Housing and Community Safety) advised that the City's two credit unions were working closely on the initiative and that to date five schools had expressed interest. He emphasised that the opportunity was available to all schools and urged them to participate in the scheme.

The Chair indicated that the problem of debt was being scrutinised and that he looked forward to receiving the scrutiny report.

David Northey (Head of Corporate Strategy) attended the meeting for this item.

Cabinet Members thanked all those who had contributed to the development of this scheme, including the schools, David Northey and Barclays Bank.

Alternative options considered and the reasons for the decision –

As set out in the report.

Agreed -

- (1) that the Year 11 proposal, which was approved by an Executive Decision taken by Councillor Penberthy in March 2014, is noted;
- (2) the Year 7 proposal as proposed in the report.

73. **FUTURE DELIVERY OF HIGHWAYS' SERVICES**

The Chair indicated that this item (and agenda item 22 in part 2 of the agenda) was withdrawn as the report(s) were not yet available.

74. **INTEGRATED COMMISSIONING - BUILDING 'ONE SYSTEM, ONE BUDGET'**

Following approval of the business case for integrated commissioning by Cabinet on 15 July 2014, Carole Burgoyne (Strategic Director for People) submitted a report seeking endorsement of a series of recommendations that would allow the integrated commissioning project to move towards its next stage.

Councillor Tuffin (Cabinet Member for Health and Adult Social Care) introduced the proposals which aimed to achieve one budget with people receiving treatment at the right place, at the right time with the right individuals.

Councillor McDonald (Cabinet Member for Children, Young People and Public Health) also welcomed the aims of the proposals.

Craig McArdle (Head of Co-operative Commissioning) attended the meeting for this item and indicated that this was an ambitious and complex project that would transform services.



Work was still continuing prior to a final decision and a further report would be submitted to Cabinet in the New Year.

The proposals had been considered by the Caring and Ambitious Plymouth Scrutiny Panels on 6 and 7 November 2014 and Cabinet noted the recommendations that had been submitted by the panels.

Cabinet Members congratulated Craig McArdle and his team for their work.

Alternative options considered and the reasons for the decision –

As set out in the report.

In order to meet the challenges facing the health and care system,

Agreed that NEW Devon Clinical Commissioning Group and Plymouth City Council follow a road map towards integrated commissioning by formally approving the following steps -

- (1) the new high level governance arrangements set out in Section two are approved;
- (2) the scope of the integrated commissioning pooled budget is agreed and the indicative contributions are noted;
- (3) the Risk Sharing principles are used as a basis to develop the Section 75 Agreement;
- (4) the high level integrated commissioning design is approved and is allowed to proceed to the design and build phase;
- (5) the high level commissioning strategies for children and young people, wellbeing, community and complex health and care needs are approved for consultation and development;
- (6) the commissioning and contracting approach for the Integrated Health and Social Care Provider is approved;
- (7) the work stream activity and risk register in section eight are noted;
- (8) the contract award report for the Integrated Health and Social Care Provider and finalised Section 75 agreement is brought back to Cabinet before March 2015.

(Councillor Jon Taylor having declared an interest, withdrew from the meeting during consideration of this item.)

75. **INTEGRATED COMMUNITY HEALTH AND SOCIAL CARE DELIVERY**

Following approval of the business case for integrated community health and social care delivery by Cabinet on 15 July 2014, Carole Burgoyne (Strategic Director for People) submitted a report seeking approval of the next steps towards integrated delivery, including the proposed high level operating model for adult social care, transfer of staff and the detailed design to be implemented in partnership with staff and stakeholders.

The proposals had been considered by the Caring and Ambitious Plymouth Scrutiny Panels on 6 and 7 November 2014 and Cabinet noted that the recommendations in the report had been supported.

Councillor Jon Taylor (Cabinet Member for Transformation and Change) introduced the proposals and Councillor Tuffin (Cabinet Member for Health and Adult Social Care) also welcomed the aims of the project.

The Chair welcomed Steve Waite (Chief Executive, Plymouth Community Healthcare) to the meeting who welcomed the opportunities for shared services and indicated that the Plymouth Community Healthcare had been awarded provider status.

Anna Coles (Project Manager, Transformation), Judith Harwood (Assistant Director for Education, Learning and Families), Craig McArdle (Head of Co-operative Commissioning) and David Simpkins (Assistant Director for Co-operative Commissioning and Adult Social Care) also attended the meeting for this item and advised Cabinet Members that -

- (a) legal advice had been received on the impact of a Transatlantic Trade and Investment Partnership. The Clinical Commissioning Group was undertaking a procurement process as part of the Transforming Community Services project , which was not without risk, but assurances had been given that it was legally sound;
- (b) the only way to tackle the budget issues in these areas was integration and that this was an opportunity for providers to join together.

Alternative options considered and the reasons for the decision –

As set out in the report.

Agreed -

- (1) that recommendation 7 in the Integrated Commissioning report previously agreed at this meeting relating to the contract award for the integrated health and social care provider and the finalised Section 75 agreement, is noted;
- (2) the high level operating model for adult social care proposed in section two of this document;

- (3) the transfer of staff in scope of this project through the use of TUPE arrangements;
- (4) the proposed detailed design for implementation in partnership with staff and stakeholders and the actions that will take place as outlined in this document.

(Councillor Jon Taylor declared an interest in the above item.)

## 76. **CO-OPERATIVE CHILDREN AND YOUNG PEOPLE'S SERVICES**

Before consideration of the report, the Chair referred to the current inspection by OFSTED (Office for Standards in Education, Children's Services and Skills) of services for children and young people in the city and thanked Carole Burgoyne (Strategic Director for People), the Education, Learning and Families, Children's Social Care and the Policy, Performance and Partnership Teams for their work. He also thanked the OFSTED inspectors for their diligence.

Following approval of the outline business case for the Co-operative Children and Young People's Service by Cabinet on 15 July 2014, Carole Burgoyne (Strategic Director for People) submitted a report seeking approval of the updated business case setting out how Plymouth City Council, in conjunction with partners, would take forward Co-operative Children and Young People's Services in line with the priorities set out in the draft Plymouth Children and Young People's Plan 2014 – 2017.

The report sought to ensure implementation of the following -

- Early Help capability;
- Targeted Services;
- New School Improvement System;
- Knowledge, Intelligence and Planning;
- Traded Services;
- Youth Services.

The proposals had been considered by the Caring and Ambitious Plymouth Scrutiny Panels on 6 and 7 November 2014 and Cabinet noted the recommendations that had been submitted by the panels.

Councillor McDonald (Cabinet Member for Children, Young People and Public Health) introduced the proposals, highlighting the outcomes of the project, the requirement for corporate support and that costs would be split equally between the City Council and Clinical Commissioning Group where appropriate. She also referred to the potential savings from the project.

Judith Harwood (Assistant Director for Education, Learning and Families) attended the meeting for this item and indicated that the project followed the approach already undertaken in adult social care to transform service delivery. The Council would work in a co-operative way, working collaboratively with partners (schools, health partners and other agencies) to achieve the right level of support.

The Chair thanked Judith Harwood and her team for her work on this project.

Alternative options considered and the reasons for the decision –

As set out in the report.

Agreed the Business Case that sets out how Plymouth City Council, in conjunction with partners, will take forward Co-operative Children and Young People's Services, in line with the priorities set out in the draft Plymouth Children and Young People's Plan 2014 – 2017.

77. **PLYMOUTH ADULT AND COMMUNITY LEARNING SERVICE FULL BUSINESS CASE**

Following approval of the outline business case for the Co-operative Children and Young People's Service by Cabinet on 15 July 2014, Carole Burgoyne (Strategic Director for People) submitted a report seeking approval of the Full Business Case setting out how Plymouth Adult and Community Learning Service (PACLS) would establish a Community Joint Venture company in conjunction with Shekinah and Plymouth YMCA, as well as staff representatives from the current PACLS service.

The report indicated that subject to On-Course SW receiving authorisation to proceed, an implementation stage would be undertaken between September and November 2014, involving the establishment of a Shadow Board of Directors before the formal establishment of the Community Joint Venture.

A separate report, containing commercially sensitive information was also submitted and was referred to in minute 85 below, for which agreement had been obtained from Councillor James (Chair of the Co-operative Scrutiny Board) and was submitted.

The proposals had been considered by the Caring and Ambitious Plymouth Scrutiny Panels on 6 and 7 November 2014 and Cabinet noted that the recommendations in the report had been supported.

Councillor McDonald (Cabinet Member for Children, Young People and Public Health) introduced the proposals.

Judith Harwood (Assistant Director for Education, Learning and Families) attended the meeting for this item and indicated that the proposals were an essential part of skills and community learning programme.

Alternative options considered and the reasons for the decision –

As set out in the report.

Agreed -

- (1) subject to final due diligence checks and negotiations with partners, this proposal to establish the service as a Community Joint Venture with Shekinah and Plymouth YMCA as well as staff representatives from the current PACLS service, on 1 April 2015, to be called the On-Course South West Community Joint Venture;
- (2) that the final decision to proceed is delegated to the Cabinet Member for Transformation and Change, in consultation with the Cabinet Member for Finance and the Cabinet Member for Children, Young People and Public Health. This is providing that the degree of risk, as advised by officers, of proceeding after the completion of due diligence, negotiations with partners and implementation planning is acceptable.

(Councillor Jon Taylor declared an interest in the above item.)

78. **TRANSITION SUPPORT FOR YOUNG PEOPLE INTO EDUCATION, EMPLOYMENT AND TRAINING**

Carole Burgoyne (Strategic Director for People) submitted a report on the proposed business case for the contract for transition support for young people into education, employment and training. The report indicated that the contract would be tendered as a Peninsula tender on behalf of Plymouth City, Cornwall, Devon County and Torbay Councils and with Plymouth as the lead authority, in an open or restricted competitive tender, dependent on response to the soft market test.

The attention of Cabinet Members was also drawn to the separate report, containing commercially sensitive information, referred to in minute 86 below.

Councillor McDonald (Cabinet Member for Children, Young People and Public Health) introduced the proposals.

Judith Harwood (Assistant Director for Education, Learning and Families) attended the meeting for this item and indicated that the Council had a statutory duty to provide advice to vulnerable groups, to ensure their safety.

Alternative options considered and the reasons for the decision –

As set out in the report.

Agreed that -

- (1) the contract for “Transition Support for Young People into Education, Employment and Training” is taken to the market as a Peninsula tender on behalf of Plymouth City, Cornwall, Devon County and Torbay Councils (as set out in option 1) and with Plymouth as the lead authority, in an open or restricted competitive tender, dependent on response to the soft market test;

- (2) the decision to award the contract for three years with the option to extend for a further two years following the competitive tender, is delegated to the Cabinet Member for Children, Young People and Public Health.

79. **PRIMARY BASIC NEED - AWARD OF CONTRACTS**

Carole Burgoyne (Strategic Director for People) submitted a report on the award of a contract for works to be undertaken at schools within the city to ensure that the city had sufficient school places available to meet its statutory obligations.

The report indicated that –

- (a) the works would deliver two new builds at Knowle Primary School and St Matthew's CE Primary and Nursery Academy School along with two expansions at Holy Cross Roman Catholic Primary School and Woodford Primary School;
- (b) funding for the projects had been provided through Targeted Basic Need, Basic Need and unringfenced Council resources, provision for which had been made in the capital programme.

Councillor McDonald (Cabinet Member for Children, Young People and Public Health) introduced the proposals and indicated that as a result, an additional 105 school places would be made available.

Judith Harwood (Assistant Director for Education, Learning and Families) and Ian Baker (Senior Project and Contract Manager, Finance) attended the meeting for this item.

Alternative options considered and the reasons for the decision –

As set out in the report.

Agreed that –

- (1) Wilmott Dixon is appointed to deliver the capital improvements and new builds at Knowle Primary School, St Matthew's CE Primary and Nursery School, Holy Cross RC Primary School and Woodford Primary School;
- (2) the final approval to agree the scope and quality of works is delegated to the Strategic Director for Place.

80. **CONTRACT AWARD FOR THE PROCUREMENT OF ADVOCACY SERVICES**

Carole Burgoyne (Strategic Director for People) submitted a report summarising the recent commissioning and tender process for a re-modelled advocacy service, and recommending the award of the contract to the winning provider.

The report indicated that this service would provide high quality, issue based advocacy that would encourage a culture of independence and support for people to express their own views, wishes, concerns, have their rights upheld, promote their health and wellbeing, and would safeguard vulnerable adults. It would support people to be empowered to make informed choices and decisions about their care and treatment and to take greater control over their lives. The current contracts would expire on 31 March 2015.

Councillor Tuffin (Cabinet Member for Health and Adult Social Care) introduced the proposals and the attention of Cabinet Members was drawn to the separate report, containing commercially sensitive information, referred to in minute 87 below.

Craig McArdle (Head of Co-operative Commissioning) attended the meeting for this item.

Alternative options considered and reasons for the decision –

As set out in the report.

Agreed to award the contract for the advocacy service to the winning provider identified in the private report, for a period of three years with the option to extend for a further three years in annual increments (with authority delegated to the Strategic Director for People to agree any contract extension).

81. **AWARD OF CONTRACTS FOR COMMUNITY DOMICILIARY CARE SERVICES**

Carole Burgoyne (Strategic Director for People) submitted a report on the results of the procurement process by Plymouth City Council, in partnership with NHS NEW Devon Clinical Commissioning Group (Commissioners), to commission high quality personal care and support services for people in the city who are assessed as being in need of a service, whether they live in their own home or in supported accommodation. The report summarised the recent tender process for eight contracts to deliver Community Domiciliary Care Services.

The attention of Cabinet Members was drawn to the separate report, containing commercially sensitive information, referred to in minute 88 below.

Councillor Tuffin (Cabinet Member for Health and Adult Social Care) introduced the proposals which would ensure that staff would be paid at least the living wage and travel time, and that visits would not be less than 30 minutes.

Craig McArdle (Head of Co-operative Commissioning) attended the meeting for this item.

Alternative options considered and reasons for the decision –

As set out in the report.

Agreed that a three year contract, containing an option to extend the contract for a further three years in annual increments, is awarded to the successful tenderers identified in the private report, for the delivery of a Community Domiciliary Care Services in Plymouth.

Cabinet also thanked Craig McArdle and his team for their relentless work to safeguard 28 vulnerable people following the recent liquidation of one of the domiciliary care providers.

(Councillor Jon Taylor declared an interest in the above item.)

(Lucy Pare (Commissioning Officer) and Caroline Paterson (Strategic Commissioning Manager) also attended the meeting for part of this item).

82. **CONTRACT AWARD - COMMUNITY EQUIPMENT SERVICE**

Carole Burgoyne (Strategic Director for People) submitted a report on the outcome of a tendering process to commission, in partnership with NEW Devon Clinical Commissioning Group, a high quality Community Equipment Service for people within Plymouth and to recommend the award of the contract to the most economically advantageous tenderer.

The Community Equipment Service would provide both adults and children's equipment and minor adaptations (e.g. grab rails, fixed shower seats and ramps) up to the value of £1000.

Councillor Tuffin (Cabinet Member for Health and Adult Social Care) introduced the proposals and the attention of Cabinet Members was drawn to the separate report, containing commercially sensitive information, referred to in minute 89 below.

Craig McArdle (Head of Co-operative Commissioning) attended the meeting for this item.

Alternative options considered and reasons for the decision –

As set out in the report.

Agreed that a contract for the provision of a Community Equipment Service is awarded for a period of three years, with the option to extend for a further three years in annual increments to the successful tenderer identified in the private report.

(Councillor Jon Taylor declared an interest in the above item.)

83. **EXEMPT BUSINESS**

Agreed that under Section 100(A)(4) of the Local Government Act, 1972, the press and public are excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

84. **FUTURE DELIVERY OF HIGHWAYS SERVICES (E3)**

This item was withdrawn.

(See minute 73 above.)



85. **PLYMOUTH ADULT AND COMMUNITY LEARNING SERVICE FULL BUSINESS CASE (E3)**

Carole Burgoyne (Strategic Director for People) submitted a report on commercially sensitive details relating to the proposals for the Plymouth Adult and Community Learning Service.

(See also minute 77 above.)

86. **TRANSITION SUPPORT FOR YOUNG PEOPLE INTO EDUCATION, EMPLOYMENT AND TRAINING (E3)**

Carole Burgoyne (Strategic Director for People) submitted a private report on commercially sensitive details relating to the proposed business case for the contract for transition support for young people into education, employment and training.

(See also minute 78 above.)

87. **CONTRACT AWARD FOR THE PROCUREMENT OF ADVOCACY SERVICES (E3)**

Carole Burgoyne (Strategic Director for People) submitted a private report relating to the contract award for advocacy services and identifying the winning provider.

(See also minute 80 above.)

88. **AWARD OF CONTRACTS FOR COMMUNITY DOMICILIARY CARE SERVICES (E3)**

Carole Burgoyne (Strategic Director for People) submitted a private report on the award of contracts for Community Domiciliary Care Services and identifying the successful tenderers.

(See also minute 81 above.)

89. **CONTRACT AWARD - COMMUNITY EQUIPMENT SERVICE (E3)**

Carole Burgoyne (Strategic Director for People) submitted a private report with commercially sensitive details, relating to the contract award for the Community Equipment Service and identifying the successful tenderer.

(See also minute 82 above.)